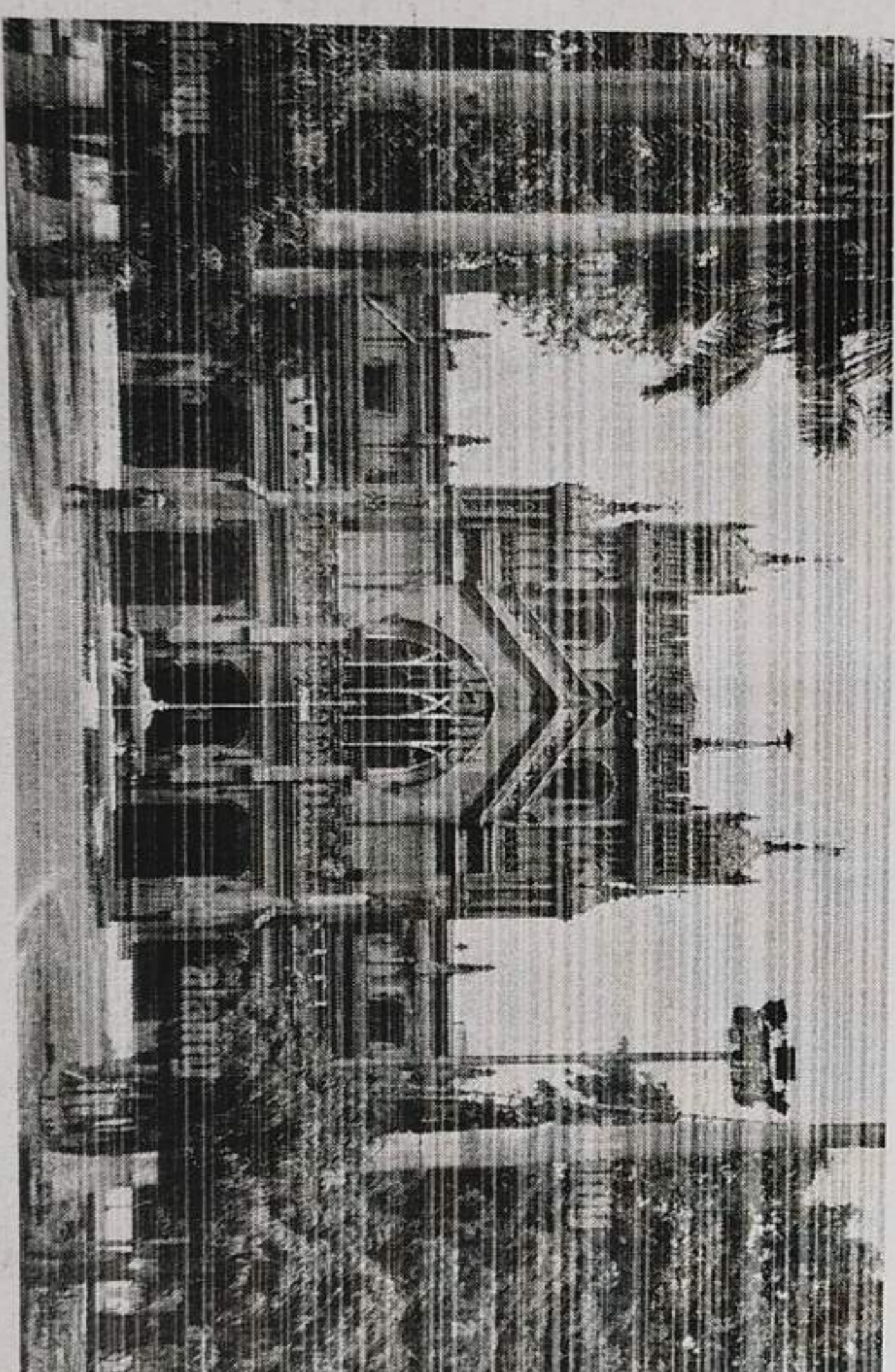


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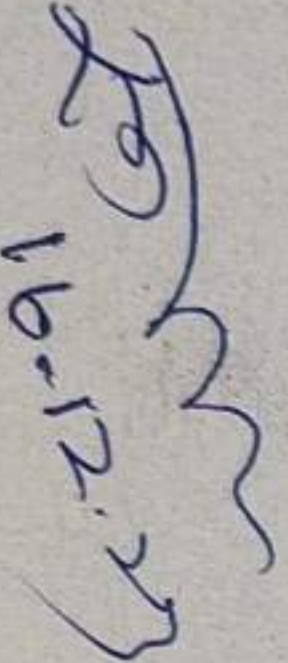
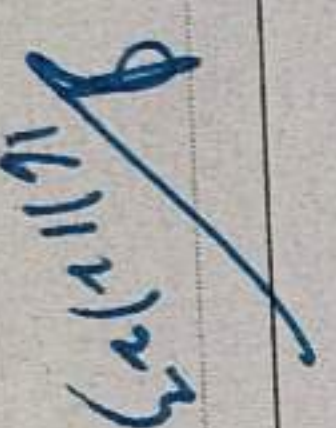

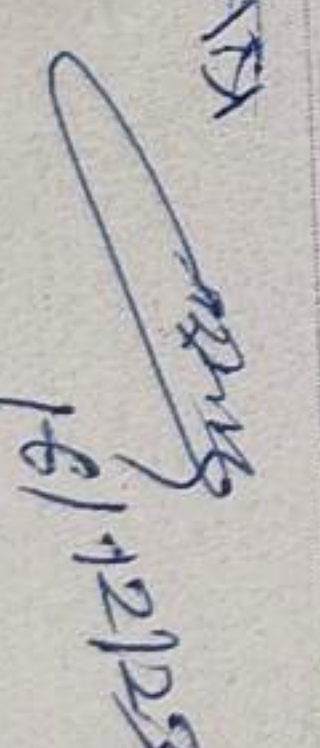
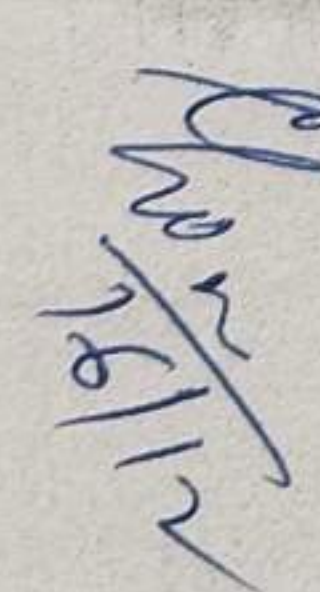
INTERNAL ACADEMIC & ADMINISTRATIVE AUDIT



PARAMETERS FOR INTERNAL ACADEMIC AUDIT (Date : 16/12/2023, Time : 02:30 PM)

(1) Curricular Aspects, Enrichment and Academic Flexibility (..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
1.1	Curricula developed/ rare shastric texts adopted have relevance to the local/ national/ regional/ global developmental needs with learning objectives including programme outcomes, programme specific outcomes and course outcomes of all the programmes offered by the University	Yes (Received from all departments.)	10		
1.2	Number of employment generating courses including skill oriented vocational courses introduced during the last five years.	118	05		
1.3	Percentage of courses having focus on indepth-shastric learning/ creative writing/ entrepreneurship/ skill development/ interdisciplinary/ 64 Kalas/indigenous knowledge base with modern application during the last five years	100%	10		
1.4	All Syllabi related to Sanskrit/Shashtra subjects are available through Sanskrit medium	Yes	05		
1.5	Whether the University has designed and offered any innovative Courses/ Courses in emerging area/ Sanskrit based courses including scientific and technical literature leading to both traditional and modern degrees (e.g. Shastri, B.Sc. etc) with combination of yoga, Ancient and Modern Mathematics/ Economics/ Management/ Law/ Computer Science/ Theoretical Ayurveda/ Krishi-parashara/ Vrikshayurveda	Hindu Studies, Yoga, Computer	15		

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	etc.						
1.6	Percentage of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented (Latest Completed academic year)	100%		15			
1.7	Whether the University provides the flexibility of bringing together the conventional face-to-face mode, MOOCs, online education and allow students to choose and combine the courses they are interested in.	No		10			
1.8	Institution integrates cross cutting issues as reflected in Sanskrit literature relevant to contemporary issues including Gender, Environment and Sustainability, Human Values and Professional Ethics and traditional system of shastric learning into the Curriculum.	Yes		10			
1.9	Percentage of students undertaking field projects/ internship/ training programme/ summer assignment etc. (latest completed academic year data)	40%		05			

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(2) Feedback System (..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
2.1	Whether University has a mechanism to receive structure feedback from Students, Teachers, Employers, Alumni, Parents ?	Yes	05		
2.2	Feedback processes of the institution may be classified as follows: A. Feedback collected, analysed, action taken and available on website B. Feedback collected, analysed and action taken C. Feedback collected and analysed D. Feedback collected E. Feedback not collected	Yes	05		
2.3	The feedback thus obtained is • Discussed in the Statutory Bodies of the Institution like Academic Council/ Executive Council etc. • Is used for restructuring the curriculum • Discussed with Traditional scholars/ Peers	Yes	10		

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(3) Teaching, Learning and Evaluation (..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
3.1	Demand Ratio (Number of eligible application received / No. of seats available)	0.24	05		
3.2	Percentage of seats filled against seats reserved for various categories (SC/ST/OBC/Divyangjan) as per applicable reservation policy (Actual no of students admitted from reserved categories/ no. of seats earmarked for reserved category as per reservation policy)	100%	05		
3.3	Whether the institution assesses the learning levels of the students, after admission and organises special programmes (including spoken Sanskrit shibirams/ camps/ workshops/ summer schools etc.) for advanced learners and slow learners ?	Yes	10		
3.4	Number of full time teachers Full time = Regular + Adhoc, Contractual (Adhoc, Contractual - means the appointment for one full academic year)	81	2.5		
3.5	Number of students enrolled	2145	2.5		
3.6	Student - Full time teacher ratio Full time = Regular + Adhoc, Contractual (Adhoc, Contractual - means the appointment for one full academic year)	26:1	05		
3.7	Whether the Student-Teacher ratio is as per prescribed UGC Regulations for Minimum standards of instructions for grant of degree ?	Yes	Yes/No		


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S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
3.8	Ratio of students mentored for academic and other related issues	1:26	03		
3.9	Percentage of full time teachers against sanctioned posts during the last academic year? (% = (No. of Full time teachers/ Total no of sanctioned post) * 100	72%	05		
3.10	Percentage of full time teachers with Ph.D/ D.Lit. during the last five years	86%	05		
3.11	Total No. of Teaching Days	180	08		
3.12	Preparation and adherence to Academic Calender and teaching plans	Preparation and Adherence of Academic Calendar: SSU prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops etc.	05		
3.13	Whether Teachers using ICT for effective teaching and learning material with Learning Management System (LMS), E-Learning resources, etc.	Preparation and Adherence of Teaching Plan: The concern faculties prepare teaching plan for their respective subjects.	05		
3.14	Availability of Remedial classes for slow learners and backlog students	Yes	05		

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3.15	Dissemination of PEOs, PSOs, POs, COs etc.	Yes	05			
3.16	Attainment of COs, POs, PSOs	Yes	05			
3.17	Whether the minimum workload and direct teaching hours of faculty are as per prescribed UGC (Min. Qualification for appointment of Teachers and other academic staff in Universities and other measures for maintenance of standards in Higher Education) Regulations, 2016.	Yes	05			
3.18	number of days from the date of last semester-end/ year-end examination till the declaration of results during the last academic year	30 days	08			
3.19	Percentage of student complaints/ grievances about evaluation against total number appeared in the examinations during the year. (% = No. of complaints or grievances about evaluation / Total no. of students appeared in the examination) * 100	2.29	06			
3.20	Use of Sanskrit as a medium for Question Paper setting and Answering in Examination.	100%	05			
3.21	Whether the examination results are declared within the prescribed time-limit as recommended by UGC?	Yes	05			
3.22	Whether the students are awarded degree within the prescribed time-limit of 180 days of the date by which students are expected to qualify and become eligible for them as recommended by UGC?	Yes	05			
3.23	Whether the University has implemented e-governance in its various areas of operations like Students Support and Examination activities like Online Admission/ counseling, examination application form, issue of marksheets/ transcript/certificates, online revaluation/ migration services, admit card generation.	Yes	05			

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(4) Research and Innovation (..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
4.1	The institution has a well-defined policy for promotion of research and Research Committee to monitor and address issues related to research and the same is uploaded on the institutional website. (Yes/No)	Yes	Yes/No		
4.2	The institution provides seed money to its teachers for research.	No	03		
4.3	Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and any other research fellowships in the University enrolled during the year.	JRF - 04 NFPWD - 01	05		
4.4	Percentage of Departments with UGC-SAP, CAS, funding from DST/ ICSSR/ ICPR, Shastri-chudamani Scheme, Ashtadashi Scheme and other similar recognitions by government agency	15%	04		
4.5	Sanskrit as the compulsory medium of writing thesis/ dissertation / project report etc. and scheme for production of study material in sanskrit.	100%	05		
4.6	No. of Teachers recognized as Research Guides during the year.	32%	05		
4.7	No. of PhD Students graduated.	63 Last Year	05		
4.8	Grants for research projects sponsored by government sources like UGC, Rashtriya Sanskrit Sansthan, IGNCA, NMM, Sanskrit Academies, ICPR, DST, ICHR etc. during	6.12 (2022-23)	07		

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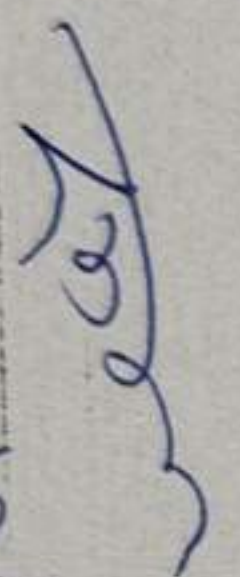
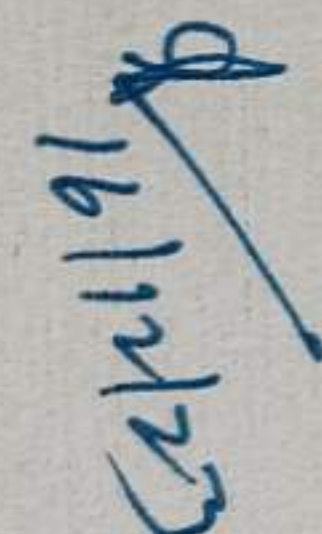
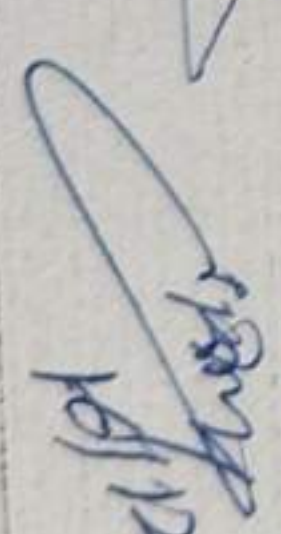
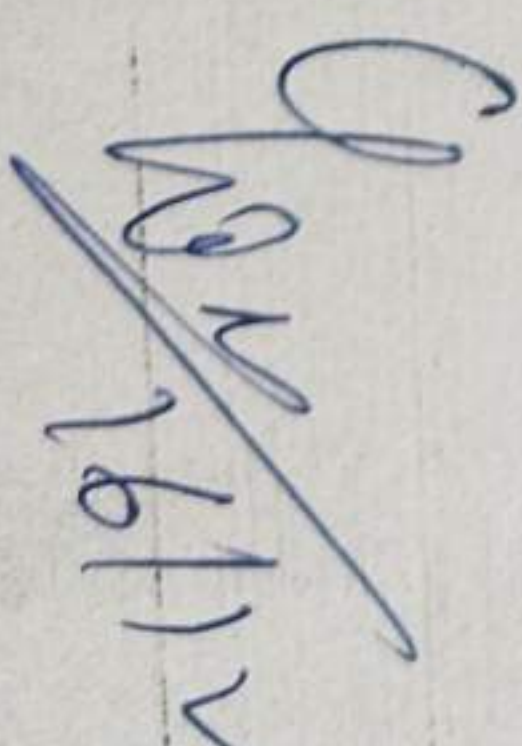
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S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
4.9	Does the University adopted the regulations issued by UGC on time to time in respect of Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree and whether such regulations are notified by the University for information and compliance of students and faculty?	Yes	05		
4.10	Whether University provides funds out of its internal resources for the promotion of research?	No	05		
4.11	Whether Institution has created an eco-system for innovations including Incubation centre/ Research Labs/ Manuscript repositories/ subject based networks/ teaching learning centers (TLC)/ MOOCs studio/ NRC and other initiatives for creation and transfer of knowledge?	Yes	08		
4.12	Whether the institution has a stated Code of Ethics to check malpractices and plagiarism in Research? If yes, does the same are notified and publish in public domain through Notification or not?	Yes	05		
4.13	Workshops / Seminars conducted on Research Methodology/ Patents/ Intellectual Property Rights etc, and Industry Academia Innovative Practices	Yes	05		


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(5) Social Service and Extension Activities (..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
5.1	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development?	Yes	03		
5.2	Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/Swachh Bharat Abhiyan /NCC/Red Cross/YRC etc.	05	15		
5.3	Awards and recognition received for such extension activities	No	02		
5.4	Number of students participating in such extension activities	1. National Flage Hosting Pared Programme By NCC (15 August 2021) – (45 Students) 2. National Flage Hosting Pared Programme By NCC (26 January 2022) (40 Students) 3. Raksha Sutra Programme for Indian Army Solders (50 Students) etc.	10		

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5.5	University's collaboration with other agencies impacted the visibility, identity and diversity of activities on campus and the nature of the skill development Programmes introduced for students initiated by the University in collaboration with professional bodies.	Yes	10			
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(6) Infrastructure and Learning Resources (..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
6.1	Whether the University has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.	Yes	03		
6.2	Whether the University has adequate facilities like health centre, bank, ATM, post office, theatre, women centre, counseling centre and cultural activities centre etc.	Yes	15		
6.3	Availability of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS.	Yes	04		
6.4	Institution frequently updates its IT facilities including Wi-Fi, Email and Internet Facilities are given to Faculty and Students with institutional ID's	Yes	04		
6.5	Available bandwidth of internet connection in the Institution	1 GBPS	02		
6.6	Library is automated using Integrated Library Management System (ILMS)	Yes	03		
6.7	Whether the University has facility for the collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Yes	03		
6.8	Whether there is a facility for availability of remote access to e-resources of the library?	No	03		

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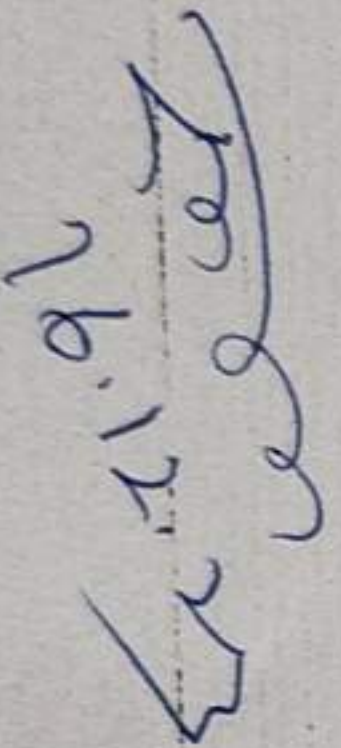

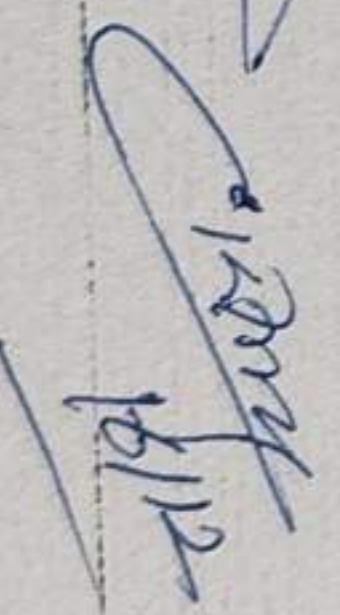
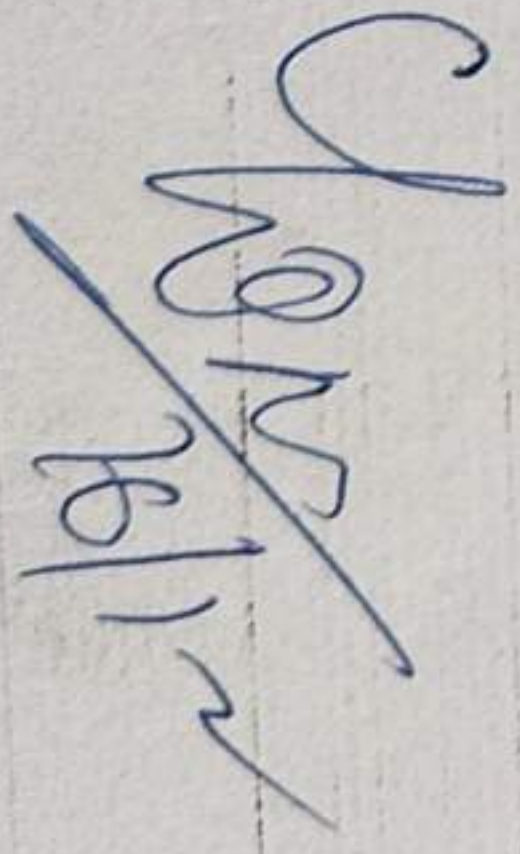
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(7) Student Support and Progression(..... marks)

S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
7.1	Whether the University has adequate facilities for sports, games (indoor, outdoor, gymnasium) and cultural activities.	Yes	06		
7.2	Awards, Medals for outstanding performance in sports, cultural activities in national/ international level.	Yes	05		
7.3	Whether students benefited by scholarships/ freships provided by the Government/ UGC/ RashtriyaSanskritSansthan/ any other body.	Yes	05		
7.4	Availability of capability enhancement and development schemes for students like Guidance for competitive exams, career counselling, yoga & meditation, spoken sanskrit classes, personal counselling, bridge courses, Training for deciphering ancient manuscripts, language lab etc.,	Yes	05		
7.5	The University has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases (Yes/ No)	Yes	05		
7.6	Whether the University has active Placement Cell, Career Counseling Cell etc.	Yes	05		

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S No.	Audit Criteria	Dept. Input	Maximum Marks	Internal Audit Committee Marks	Remarks, if any
7.7	Whether the University has provision for such programme for the exchange/participation of students at national/international level for academic and cultural activities with other institutions	Yes	05		
7.8	Whether the University has presence of an active Student council/ Chatra-parishat/ Chatramandal and representation of students on academic and administrative bodies/committees of the institution.	Yes	04		
7.9	Whether the University has any Alumni Association?	Yes	06		
7.10	Contribution of Alumni Association (if any) to development of Institution through financial and non-financial means.	Yes	04		

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